

PRESENTCommissioner Lynn Bowers
Commissioner Kathy Carter
Commissioner Doug Howard
Commissioner Rodney Williams

Mayor May (5)

ABSENT

None (0)

The meeting was called to order by Mayor May. Rev. Jerry Parritt, First Assembly of God Church, gave the invocation, and John Hammond led the reciting of the Pledge of Allegiance.

It was moved by Commissioner Bowers, seconded by Commissioner Carter, that the Board dispense with the reading of the minutes of the August 24, 2008 Regular Meeting; September 8, 2008 Special Meeting; and September 8, 2008 Work Session, and the minutes be approved as presented. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

Mayor May reported on the recently held bicycle race in downtown Frankfort, thanking both sponsors and city staff, and thanked Governor Steve Beshear for the \$315, 000 grant recently awarded for the riverfront and pedway/bikeway study.

At the request of the City Solicitor and without objection, Item 3.4 (ordinance first reading) was pulled from the agenda.

It was moved by Commissioner Bowers, seconded by Commissioner Williams, that "AN ORDINANCE FIXING THE RATE OF TAXATION FOR THE YEAR 2009 ON ALL MOTOR VEHICLES AND LEVYING SAID TAX FOR ALL CITY PURPOSES" be adopted. The Ordinance was presented and read. This Ordinance had its first reading on August 25, 2008. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 22, 2008 Series).

"AN ORDINANCE FIXING THE RATE OF TAXATION FOR THE YEAR 2008 ON ALL TANGIBLE PROPERTY SUBJECT TO TAX, TRUST AND INSURANCE COMPANIES, PUBLIC SERVICE COMPANIES AND LEVYING SAID TAX FOR ALL CITY PURPOSES" was presented and read. This Ordinance had its first reading on August 25, 2008. It was moved by Commissioner Bowers, seconded by Commissioner Carter, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 23, 2008 Series).

Following comments by Downtown Frankfort Executive Director Kelly Everman, "AN ORDINANCE AMENDING FRANKFORT CODE OF ORDINANCES CHAPTER 50, GARBAGE; SOLID WASTE, SECTION 50.10, RECYCLING PROGRAM" was presented and read. This Ordinance had its first reading on August 25, 2008. It was moved by Commissioner Howard, seconded by Commissioner Carter, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 24, 2008 Series).

A "RESOLUTION AMENDING THE HOME HOLMES STREET REDEVELOPMENT PROJECT GUIDELINES," was presented. Following discussion and brief remarks by Grants Manager Rebecca Hall, it was moved by Commissioner Bowers, seconded by Commissioner Carter, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 15, 2008 Series).

The following miscellaneous and personnel items were presented:

- 6.1 Authorized amendment of a professional service contract to DLZ Kentucky, Inc. for concept design of an expansion of the Wastewater Treatment Plant Laboratory; specific tasks include finalize design, prepare contract documents, bidding services, and construction oversight; amount of Amendment # 1 is \$75,500, bringing total contract amount to \$125,500; funds are available in Account No. 300.68.54390 (Sewer Department);
- 6.2 Authorized the Mayor to sign contract with ADP, Inc. to perform payroll time collection for the City; Sewer Department will be first department on line with the system (Finance Department);
- 6.3 Authorized award of a professional service contract to DLZ Kentucky, Inc. for design and oversight of construction of a Maintenance Building at the Wastewater Treatment Plant; contract amount is \$55,600; funds are available in Account No. 300.68.54390 (Sewer Department);
- 6.4 Authorized the Mayor to sign contract with Hall & Associates for the disposal of dewatered biosolids from the Wastewater Treatment Plant; contract to be for a period of five years at a unit cost of \$19.47 per cubic yard, or approximately \$22.00 per wet ton; contract to include an annual escalator based upon the Consumer Price Index and a Fuel Surcharge calculation table, both must be approved by the Sewer Department prior to implementation; funds available in Account No. 300.68.53295; annual cost to city of \$107,085 (Sewer Department);
- 6.5 Authorized a lease agreement for golf course equipment, two Jacobsen AR3 Rotary Mowers, with Midwest Golf and Turf; lease agreement for five years at \$1,044.11 per month, or \$12,529.32 annually; funds identified in Account No. 100.79.56550, Turf Equipment (Parks and Recreation);
- 6.6 Authorized the Mayor to sign an Agreement with Elkhorn Properties, LLC, a/k/a Canoe Kentucky to use River View Park for hosting the Annual Canoe & Kayak Symposium '09 April 25, 2009; Canoe Kentucky to provide the City with an insurance certificate listing the City as an insured no later than thirty (30) days prior to April 25, 2009 (Parks and Recreation);
- 6.7 Awarded Bid # 28001-64 for Cleaning Services to Southern Region Janitorial Service; janitorial cleaning services to be for three city building located at 300,314, and 315 West Second St.; cost of contract \$4,160/month; the Building Foreman to oversee the janitorial contract; funds available in Account No. 100.64.53295 (Public Works);
- 6.8 Authorized contract award to Leak Eliminators for replacing approximately 440 feet of 8-inch sanitary sewer mains, installing 10 cleanouts, installing 1 manhole, and replacing approximately 50 feet of sidewalk on Watson Court; funds are available in Account No. 300.68.54390 (Sewer Department);
- 6.9 Authorized purchase of four (4) Transit Busses to America Bus 123 Citycentre Drive Cincinnati, Ohio; busses to be purchased through Kentucky Public Transit Association's (KPTA) bid package awarded January 25, 2008; total cost of the four busses is \$270,000; city to be reimbursed through the Section 5311 Capital Grant as follows: Federal Share (80%) 240,000 and the State Share (10%) \$30,000, with no cost to City (Public Works);
- 6.10 Authorized application for litter abatement funds through the Kentucky Natural Resources and Environmental Protection Cabinet, and authorize the Mayor to sign all grant-related documents; this funding is available to cities and counties to support litter clean up on public roadways; two litter cleanups to be conducted along city streets; City to report information to the County by February 1 of each year regarding all litter abatement activities; the litter abatement grant application must be received by the Environmental and Protection Cabinet by November 1, 2008; no city match required; anticipated grant amount based upon city street miles, to be \$14,595.06 in 2009 (Public Works);
- 6.11 Authorized Amendment #1 in the amount of \$8,000 for a professional service contract with Otis Engineering, LLC for engineering services for the construction phase of the Watson Court Sewer Replacement Project; Otis Engineering to provide engineering services through the construction phase of the project; funds available in Account No. 300.68.54390 (Sewer Department);
- 6.12 Authorized an agreement between the City of Frankfort and Nikki Miller and the Diet Center of Frankfort, Inc., regarding the payment of delinquent net profits taxes; \$1,085.56 in delinquent net profits and withholding taxes to be paid, including penalty and interest, and attorney's fees (City Solicitor);

- 6.13 Authorized the following personnel actions:
- Retirement of John C. Morrow, Personnel Director, effective 9-30-08, and authorize payment of all accrued time as of effective date (Personnel);
 - Resignation of Kathleen Jackson, Telecommunicator, effective 8-24-08, and payment of all accrued time as of effective date (Communications).

It was moved by Commissioner Howard, seconded by Commissioner Carter, that the Consent Agenda be approved. All members being present, the motion to approve the consent agenda was adopted without objection.

Board Appointments

It was moved by Commissioner Bowers, seconded by Commissioner Carter, to approve the Mayor's recommendations to appoint Tom Midkiff to a term on the Code Enforcement Board ending 3-22-10, and to reappoint Sheila Burton to the Frankfort Water and Electric Plant Board for a term ending 9-23-12. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Old Business

Commissioner Bowers requested more Police patrols for Douglas Avenue. Additionally, she raised the issue of controlling speeding on Langford Avenue. Following discussion, staff to survey residents, as well as to schedule a meeting with residents to seek options for solving the problem.

Citizen Comments

Anita Chinn offered comments regarding the previous Work Session.

Commissioner Comments

Commissioner Bowers requested that the meeting with Langford Avenue residents be scheduled in the near future. Commissioner Carter congratulated Parks and Recreation Director Steve Brooks on the birth of his granddaughter; announced John Hammond's birthday; noted the 100th anniversary of the Eastern Star; and announced a checklist is available to assist residents undertaking housing rehab projects. Commissioner Howard announced that anyone interested in volunteering to assist with the World Equestrian Games should contact the Frankfort Tourism office; announced grant award for walk and bike paths; and called on Steve Brooks to present information on the downtown walking program endorsed by First Lady Jane Beshear, to promote health and wellness.

It was moved by Commissioner Carter, seconded by Commissioner Bowers, that the meeting adjourn. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted, and the meeting was adjourned at 5:58 p.m.

Mayor

Attest:

City Clerk